



2025 SUMMER GUIDE



TABLE OF CONTENTS

- Letter from the Director 3
- Camp 101 4
- Camp Lunch Program 5
- Clothing 5
- Break / Snacks 6
- Weekly Schedules 6
- Camp Counselors 6
- Field Trip (Policies) 7
- Drop Off/ Pick Up 8
- Morning Care 8
- Aftercare 8
- Check In / Out 9
- Parking Tags 9
- Medications 9
- Tuition 10
- Code of Conduct 11
- Camp Contacts 12
- Camp Dates 13
- Camp Pricing 13
- Field Trips 14
- On-Campus Activities 14
- Camp Dinng 15



Letter from the Director

Dear Parents,

Welcome to Camp Indian Springs! We at CIS are dedicated to bringing your children a summer filled with fun and memories that will last for years to come. We have created this handbook as a guide for everything you need to know about Camp Indian Springs.

If you ever have any questions please feel free to call us at anytime, 205-982-9720. We look forward to Summer 2025 and can't wait to see you!

Sincerely,

Joe L. Carter,
Director

Camp 101

- Day camp hours are from 6:30AM until 6PM Monday through Friday. Morning care runs from 6:30AM - 9AM. Aftercare runs from 3PM and ends at 6PM. Both Morning care and aftercare are included in tuition.
- All campers must report to the gym for morning drop-off. Counselors will be stationed outside the gym so that you can sign them in while you remain in your car. Afternoon pickup will also be in the gym. We do ask that you come in and sign your child out. Parking will be available outside the gym.
- The camp office will be located in the building right next to the gym and will be marked with a Day Camp sign. Please come to the day camp office to check-in and check-out your campers or take care of any other camp needs.
- Each age group will take 1 field trip per week. (Cost included in tuition.)
- Camp T-shirts must be worn everyday. They are available for sale in the office during camp hours.
- We ask that campers not bring personal items to camp (i.e. toys, I-pods, cell phones or PSP's) from home, as we are not responsible for lost or damaged items. If an item is lost at camp we are not responsible for the replacement cost.
- We recommend you bring a water bottle with your name on it to help stay hydrated throughout the day. We will have water coolers around camp as well.

Camp Lunch Program

- Lunches are included in the cost of tuition. The lunch menu can be found on our website www.campindiansprings119.com.
- Canned or glass bottled drinks are not allowed at camp. Box drinks or plastic bottle drinks are acceptable should your child bring them for lunch and snack.

Clothing

- Camp T-shirts must be worn everyday. There are no exceptions unless noted on the weekly schedule as a special event.
- Please label all shirts, shorts, towels, bags, etc. with camper's last name and first initial so they don't get lost.
- As always, clothing items will be available for purchase in the camp office during the summer.
- T-Shirts are \$12.00 each.



Break / Snacks

As a part of your tuition cost, we include an afternoon snack from the dining hall. There are many items to choose from and healthy choices as well. We have dedicated Tuesdays and Thursdays as healthy snack day for all campers and counselors.

Weekly Schedules

Your child's group schedule will be available each Friday by 5PM on our website at www.campindiansprings119.com under About Camp >> Weekly Schedules >> (password: cisparents)

Camp Counselors

Our camp staff is comprised of many teachers from around the city, and all counselors will be either high school students or college students in the field of education. According to our established policy, all staff and counselors have undergone an FBI background check and drug screening, are Red Cross CPR certified and have been administered a TB test. We feel this gives the camp an additional element of safety and security as well as a stronger family atmosphere making it even more safe and fun. Each group will be managed by a college counselor with assistance from several high school counselors assigned to the group as well.



Field Trips

- Campers should not bring any money on field trips. The camp program pays all of their entrance and activity fees.
- While traveling in the bus it is absolutely imperative that the campers listen to the driver and the counselors at all times. They are to stay seated and keep their hands and head inside the bus. Parents will be held responsible for any damage to the bus by their child: breaking windows, tearing seats, etc.
- Our buses are driven by licensed professionals with proper credentials.
- Please make sure you arrive to camp on time during field trip days and plan ahead to make sure we are back on campus should you need to check your child out early.



Drop Off / Pick Up

Drop-off and Pick-up both take place in front of the gym. For morning drop-off, you may stay in your car while a counselor greets you and has you sign your child in. This is also a great time to give the counselors any payments or notes that you have for the office. For afternoon pick-up, you must come in and sign your child out. Parking is available outside the gym.

Morning Care

- Morning care runs from 6:30 a.m. until 9:00 a.m. every morning. The camper is to report directly to the gym. From there, campers will be taken to their classrooms at 8:15 a.m. We will have supervision for the kids to play as well as tables set-up for those that just want to color. There is no charge for this service.

Aftercare

- Aftercare runs from 3:00 p.m. to 6:00 p.m. and is included in the cost of tuition.
- As a service to you, if you are detained and cannot pick up your child by 3:15, then we will place your child in our after camp program.
- After 6 pm, you will be charged \$5.00 for every 10 minutes per child your campers need to stay.
- It is very important that campers are picked up in the designated areas. Please allow us to bring your child to you at the end of the day.
- Whenever someone other than parents or guardians are picking up campers, the camp office must be notified beforehand by a note that includes the driver's license number of the person picking up the camper. The person picking up your child will be asked to show his/her drivers license.



Check In / Out

We understand your family has a busy schedule and we want to make checking in and out of camp as accomodating for you as possible! Always come to the camp office when checking your child in/out of camp. Please feel free to call ahead so we can have them waiting for you in the office!

Parking Tags

To keep an increased level of security at camp and to keep things running as efficiently as possible, we provide all of our camp families with (2) car tags that gives you access to campus when you reach the guard gate. If a family member or friend who does not have a tag will be picking your child up from camp, they will simply enter as a normal campus guest and check in with the guard.

Medications

- If your child requires medication, please fill out the medication form on our website and turn it in to the office.
- All medications must remain in the day camp office under staff supervision. This does not apply to epi-pens or inhalers, as the camper's counselor may hold onto these throughout the week in case of emergency.
- The parent or guardian must give any refill directly to the day camp office or the staff person in charge.
- The parent needs to come by the camp office at the end of the week to retrieve their child's medication; we cannot let them hold on to the medicine.



Tuition

- Tuition must be paid in full by Monday of each week your child is attending, unless prior arrangements have been made with the day camp office.
- Please fill out a payment fee sheet provided by Camp Indian Springs clearly designating how fees are to be used. Please do not send a check without filling out a voucher with the camper's name, age, and week for which check is to be applied.
- Missed days may not be transferred to a subsequent week. Staff, lunch, and field trips are hired, planned and scheduled in advance and based on the current week's enrollment; therefore, days may not be rolled over to another week. This includes drop-in days.
- Out of town guests and daily campers are welcome! They will have tuition of \$90.00 per day.
- There will be a \$35.00 charge for any NSF checks we receive.
- Make sure to have all balances cleared by the end of camp. Beginning August 1, there will be a 10% fee added to your remaining balance.
- There will be no refunds issued, unless cleared through the Camp Director.

Code of Conduct

- All Campers are expected to obey the camp rules. Bad language, hitting, biting, and fighting are not allowed while at camp.
- There is no running or horseplay allowed in the dining hall or classrooms at any time. We also ask that the campers sit in the desks and not on top of the desks. Any willful destruction to school property will result in dismissal from camp and parents must pay for damages.
- We will contact you or make you aware of persistent problems concerning your child. Continual misbehavior may result in the camper being dismissed from camp with the loss of fees paid through the week. Any further weeks possibly paid in advance will be fully refunded.
- We reward good behavior on a weekly basis. There is a camper of the week trophy given at the end of each week for each group. We hope that this is an encouragement for your child.
- It is required that the campers attending Camp Indian Springs are fully potty trained. If your child has more than one "accident" over a three day period while here at camp then we would not consider them potty trained.
- We are open to allowing every child a chance at succeeding within our day camp setting. However, if for some reason CIS is not the right fit for your child, we will let you know so that you have the opportunity to seek out other plans for your son/daughter.

Camp Contacts

Joe Carter, Director
jcarter@hoover.k12.al.us

Danny Spencer, Asst Director
campindiansprings119@gmail.com

CAMP OFFICE

190 Woodward Drive
Indian Springs Village, AL 35124
205-982-9720

Email
campindiansprings119@gmail.com

Website
www.campindiansprings119.com



2025 Camp Dates

Week 1 (June 2 - June 6)

Week 2 (June 9 - June 13)

Week 3 (June 16 - June 20)

Week 4 (June 23 - June 27)

Week 5 (June 30 - July 3)*

Week 6 (July 7 - July 11)

Week 7 (July 14 - July 18)

Week 8 (July 21 - July 25)

(No camp Friday, July 4)

2024 Camp Pricing

Tuition

- Weekly rate per camper: \$290
- Daily rate per camper: \$90
- Lunch, Snack and Field Trips are included in tuition

Field Trips

Our field trips are tailored to each group and weekly theme. This is a sample listing based on last year and is subject to change. Each group will take 1 field trip per week.

McWane Center

Altitude

Let's Play

Pump it Up!

Game Zone Truck

Oak Mountain Lanes

Chuck-E-Cheese

Urban Air

TopGolf

Alabaster 14 Cinemas



On-campus Activities

Gaga Pit

Gymnasium Fun

Disc Golf

Arts and Crafts

Mad Science

Movies

Gameroom

Canoeing

Golf

Beach Volleyball

Theater

Tennis

Hiking

Camper's Choice





Camp Dining

At Camp Indian Springs, we strive to promote growth in our campers and what's more essential to growth than what you eat?

We pride ourselves in providing a nutritious, yet still kid-friendly lunch that your camper will enjoy and one that won't hurt your wallet either. That's why we include lunch and an afternoon snack in your weekly tuition!

The lunch menu can be accessed on our website www.campindiansprings119.com.

Snacks

During afternoon break we offer a great snack to all campers that is included in tuition. Tuesday and Thursday are healthy snack days.



190 Woodward Drive
Indian Springs Village, AL 35124
205-982-9720

campindiansprings119@gmail.com
www.campindiansprings119.com